

PROJECT ENDORSE

MINUTES OF THE GENERAL ASSEMBLY #2 (1 July 2011)

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Dissemination: all participants and the Project Officer

Mario Martinoli welcome the participants. Lucien Wald thanked iCons for hosting the 2nd General Assembly. The agenda is presented.

Lucien Wald presented the work plan, milestones, deliverables, and meeting actions for the past period.

WP 1. On-going: no particular point to note

WP 2. We have reached an important point: all services have well-established contacts with prime-users. However, different kinds of situations are encountered in this relationship. It is proposed to better monitor the progress in development (see WP 4).

WP 3. Major achievements made by Armines and DLR. Work on-going on air temperature.

WP 4. Flyby suggested to develop a progress sheet for each product that traces back the development in WP 4 to WP 2 (users requirements). All services have taken steps to mitigate risks and be able to present a product of sufficient quality to users.

WP 7. Concept of side-events is still valid but other types of more general events could be envisioned. Need to be clearer on the content of the workshops, with identification of targets and audiences. The limited number of planned workshops needs a grouping of services. Several actions to be taken here in the forthcoming months.

WP 9. Several dissemination activities were performed: Web site, leaflets. Work is on-going.

Last words. Work is in progress. Major achievements have been made, major milestones have been met. Still, ENDORSE is in a delicate phase regarding interactions with users; this point should be closely looked at by products developers.

ACTION

WP 4. Emilio Simeone to propose a progress sheet for each product.

Deadline: 2011-09-30