



"ENDORSE (ENERgy DOWNstReam SERVICES) - Providing energy components for GMES"

Contract ENDORSE n° 262892

Project Meeting #3, December 16, 2011, Paris, France

Programme : FP 7 THEME SPA.2010.1.1-01

Stimulating the development of downstream GMES services

Type of Contract : Collaborative Project

Small of medium-scale focused research project

Coordinator : ARMINES



ENDORSE Project meeting #3 AFL Presentation



- 1) Financial issues**
- 2) Periodic Reporting**



1) Financial issues

A3: Budget Breakdown

Project Number ¹	262892	Project Acronym ²	ENDORSE
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One Form per Project

Participant number in this project ¹¹	Participant short name	Fund. % ¹²	Ind. costs ¹³	Estimated eligible costs (whole duration of the project)					Total receipts	Requested EU contribution
				RTD / Innovation (A)	Demonstration (B)	Management (C)	Other (D)	Total A+B+C+D		
1	ARMINES	75.0	A	661,999.85	24,852.75	57,061.00	52,855.30	796,768.90	0.00	618,842.57
2	DLR	75.0	A	709,242.00	119,336.00	2,000.00	12,967.00	843,545.00	0.00	606,566.00
3	iCons	75.0	F	101,760.00	0.00	0.00	258,720.00	360,480.00	0.00	335,040.00
4	TSV	75.0	A	189,911.00	93,520.00	0.00	62,097.00	345,528.00	0.00	251,290.00
5	Flyby	75.0	T	119,440.00	33,280.00	0.00	13,600.00	166,320.00	0.00	119,820.00
6	HS Ulm	75.0	T	66,280.00	7,840.00	0.00	18,240.00	92,360.00	0.00	71,870.00
7	Unige	75.0	T	66,268.80	13,955.20	0.00	0.00	80,224.00	0.00	56,679.20
8	ENTPE	75.0	F	87,600.00	38,040.00	0.00	16,320.00	141,960.00	0.00	101,040.00
9	3E	75.0	S	157,867.00	36,616.00	0.00	14,708.00	209,191.00	0.00	151,416.25
10	EC - JRC	75.0	T	86,390.40	42,857.60	0.00	10,715.20	139,963.20	0.00	96,936.00
Total				2,246,759.05	410,297.55	59,061.00	460,222.50	3,176,340.10	0.00	2,409,500.02

Note that the budget mentioned in this table is the total budget requested by the Beneficiary and associated Third Parties.

Max. EC Contribution = 2 409 500,02 €

- The next payments will be made according to the **Payment Plan**

(Attachment 7 to the CA):

1. **February 2012**: **15%** remaining of the pre-financing after reception of the input for the Periodic Report;
2. **Spring/Summer 2012**: **85%** of the intermediate payment after validation of the costs for period 1 by the REA according to indicators (financial and scientific) :
 - according to the **payment plan**,
 - the **resources justified** for the first period,
 - the **needs** for the following period
 - and the **scientific progress** (financial and scientific indicators for validation)



**Any questions
on financial issues?**



3) Periodic reporting

Periodic Report Structure

EC Platform

WHO?

<i>Declaration coordinator</i>	<i>SESAM</i>	<i>Lucien</i>
<i>Publishable Summary</i>	<i>SESAM (upload pdf)</i>	<i>Lucien</i>
<i>Period objectives / work progress</i>	<i>SESAM (upload pdf)</i>	<i>All partners</i>
<i>Project management</i>	<i>SESAM (upload pdf)</i>	<i>Sophie</i>
<i>Use of resources</i>	<i>SESAM</i>	<i>Sophie + partners</i>
<i>FormC</i>	<i>FormC Editor</i>	<i>Sophie + partners</i>

Period ends

Max 60 days

Submission to REA

Required information/documents :

- Cost statement – [Form C](#) → to be completed online (FormC Editor)
- Person-months : [table PM](#) → to be completed per WP (electronic version only)
- Resources : [table resources](#) → to be completed per WP and per budget item (electronic version only)
- [Scientific input](#) per WP to Lucien and the WP Leaders
- All these data will be implemented in the Periodic Report.

**Deadline to submit the Periodic Report to the REA
(including signed FormCs):
60 days after the end of the period, **29 February 2012****

Reporting – FormC

FP7 - Grant Agreement - Annex VI - Collaborative Project

Form C - Financial Statement (to be filled in by each beneficiary)			
Project nr	262892	Funding scheme	Collaborative Project
Project Acronym	ENDORSE		
Period from	01/01/2011	Is this an adjustment to a previous statement ?	No
To	31/12/2011		
Legal Name		Participant Identity Code	nn
Organisation short Name		Beneficiary nr	nn
Funding % for RTD activities (A)		If flat rate for indirect costs, specify %	

1- Declaration of eligible costs/lump sum/flat-rate/scale of unit (in €)

	Type of Activity				TOTAL (A+B+C+D)
	RTD (A)	Demonstration (B)	Management (C)	Other (D)	
Personnel costs					0
Subcontracting					0
Other direct costs					0
Indirect costs					0
Lump sums/flat-rate/scale of unit declared					0
Total	0	0	0	0	0
Maximum EC contribution					
Requested EC contribution					

Other direct costs = Travels + consumables + equipment + Computing + other costs

Person-month Status table												
Contract n° : 262892		Person-month per Work package										
Acronym : ENDORSE												
Period : 01.01.11-31.12.11												
		TOTALS	P1 ARMINES	P2 DLR	P3 ICONS	P4 TSV	P5 FLYBY	P6 HS ULM	P7 UNIGE	P8 ENTPE	P9 3E	P10 EU-JRC
WP2	Planned WP	15,00	2,00	3,00	4,00	1,00	1,00	1,00	0,00	1,00	1,00	1,00
	Actual WP Period 1	0,00										
	Actual WP Period 2	0,00										

Planned WP	For the whole duration of the project
Actual TOTAL	For the first period
	WP Leader

You will indicate the number of PM incurred during the period for each WP

Reporting – Resources table

Resources table												
Contract n° : 262892		Resources per Work package										
Acronym : ENDORSE												
Period : 01.01.11-31.12.11												
		TOTALS	P1 ARMINES	P2 DLR	P3 ICONS	P4 TSV	P5 FLYBY	P6 HS ULM	P7 UNIGE	P8 ENTPE	P9 3E	P10 EU-JRC
Pers-Months	Planned WP	0,00										
	Actual WP	0,00										
Personnel Costs	Planned WP	-										
	Actual WP	-										
Travels and Subsistence	Planned WP	-										
	Actual WP	-										
Consumables	Planned WP	-										
	Actual WP	-										
Equipment	Planned WP	-										
	Actual WP	-										
Computing	Planned WP	-										
	Actual WP	-										
Subcontracting	Planned WP	-										
	Actual WP	-										
Other costs	Planned WP	-										
	Actual WP	-										
Overheads	Planned WP	-										
	Actual WP	-										
TOTAL	Planned WP	-										
	Actual WP	-										
EC Financing	Planned WP	-										
	Actual WP	-										

Resources incurred per budget item and per WP
The total amount declared should correspond to the total amount declared in your cost statement (Form C) !!

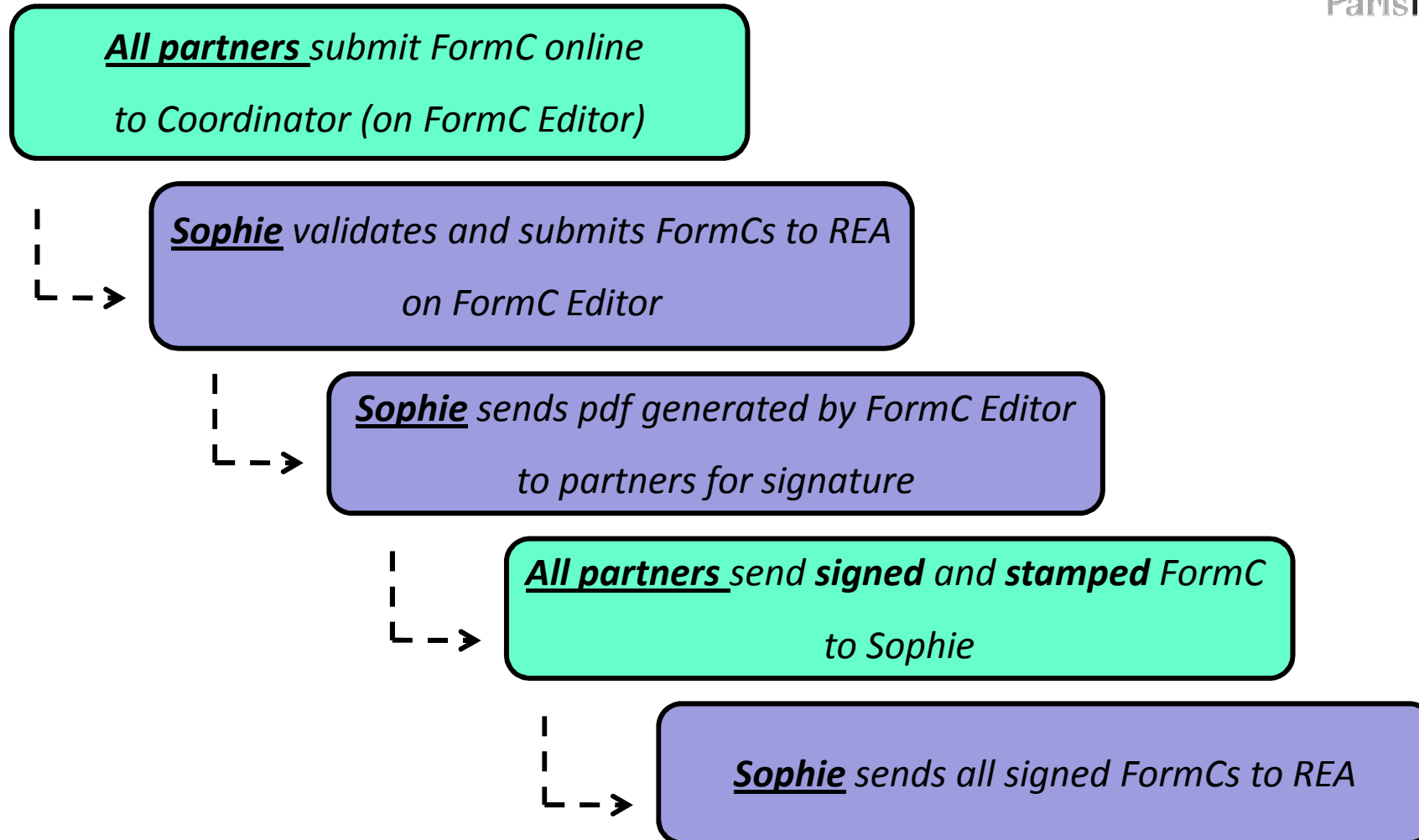
Table 3.1 Personnel, subcontracting and other major Direct costs items for Partner 1 : ARMINES

Work Package	Item description	Amount	Brief Explanations
	Personnel costs	- €	
	Travels and Subsistence	- €	
	Consumables	- €	
	Equipment	- €	
	Computing	- €	
	Subcontracting	- €	
	Other costs	- €	
	Overheads	- €	
TOTAL DIRECT COSTS		- €	

Automatic calculation taken from what you declared in the previous tabs (1 tab per WP)

You will give brief explanations of the costs incurred
Mandatory table to include in the Periodic Report (Use of resources)!!

Procedure for FormC submission



+ Audit certificate when Requested Contribution \geq 375 000 € (N/A for period 1)

To be eligible costs must be :

- **actual, economic** and **necessary** for the project
- determined in accordance with the **usual accounting principles** of the contractor
- incurred **during the duration of the project**
- **recorded in the accounts** of the contractor and must exclude indirect taxes, duties, interests, costs reimbursed in respect of another Community project
- not give rise to **profit**



**Any questions
on the reporting procedure?**



**Thank you for
your attention**

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