

PROJECT ENDORSE

MINUTES OF THE GENERAL ASSEMBLY #5 (6 March 2013)

Author: Lucien Wald

Date: 2013-03-13

Dissemination: all participants and the Project Officer

3E hosted the 5th General Assembly. The agenda is presented.

Decision is taken for the next Technical and General Assemblies that will be held on 4-5 July 2013 at Unige's premises in Savona (Italy).

[Decision made during the Review Meeting, 7 March 2013 at the request of the REA] Decision is taken for the final Technical and General Assemblies that will be held on 10-11 December 2013 prior to the 3rd Review Meeting (12 December) at Armines's premises in Paris.

Lucien Wald presented the progress of the work wrt achieved milestones, submitted deliverables, and observed delays. All actions decided during previous meetings have been completed.

[Following comments made by the REA during the Review Meeting, 7 March 2013] Prepare the exploitation plan that should be completed by November 2013.

Sophie Cousin suggested that the Legal Officer from Armines should attend the 6th meeting and provide advices on IPR (intellectual property rights) in view of the exploitation plan to be provided with the final report.

Each WP leader presented the status of work, achievements, observed or potential delays, potential opportunities and threats for each WP.

WP 2 (Elena Gaboardi). Work was late but services development already began in all cases in collaboration with prime-users having in mind comments made by other users. The delay has no major impact on the progress of the work.

WP 3 (Sebastiano Serpico). Work is completed for all Tasks with the exception of Task 3005 which runs till the end of the project.

DECISION

6th Technical Meeting and General Assembly to be held in Savona, Th 4 – Fr 5 July 2013.

DECISION

7th Technical Meeting and General Assembly to be held in Paris, Tu 10 – We 11 December 2013.

DECISION

3rd Review Meeting, Th 12 December 2013 in Paris.

ACTION (M5-1-1)

Lucien Wald to take preliminary steps towards the exploitation plan.
Deadline: **2013-05-01**

Several results merit publications in peer-reviewed journals. Results on surface air temperature deserve more attention than may extend beyond ENDORSE.

WP 4 (Marco Morelli). All products were made available to prime-users and were gauged by them. Small deviations for S3, B1 and B2 where work on product is coupled with work in WP 6.

WP 5 (Elena Gaboardi). Questionnaires for assessment of services have been developed.

WP 6 (Kurt Guenther). Work is on going in a satisfactory manner. All services will be available in March or April. Though the work on S3, B1 and B2 includes refinements on products, the work should be finished in due time.

WP 7 (Claire Thomas). A status of the past and planned events was presented. INTERSOLAR is the major event in 2013 because it deals with S1, S2, S4, S5 and E1. No threat is foreseen on the progress of work and achievements.

WP 8 (Elena Gaboardi). The methodology has been designed in 2012, then discussed and revised with the Advisory Board. The questionnaires have been developed for each service.

WP 9 (Claire Thomas). presented the achievements in dissemination

ACTION (M5-5-1)

iCons to update the list of users in the extended panel. Deadline: **2013-03-15**

ACTION (M5-5-2)

iCons to submit the questionnaire to each service provider. Deadline: **2013-03-14**

ACTION (M5-5-3)

Each service provider to approve / revise the questionnaire to each service provider. Deadline: **2013-03-22**

ACTION (M5-8-1)

iCons to submit the questionnaire to each service provider. Deadline: **2013-03-14**

ACTION (M5-8-2)

Each service provider to approve / revise the questionnaire to each service provider. Deadline:

and showed the material available in the Web. Planned events and publications are listed. The outcomes from WP 3 that are candidate to become a Web service are listed. The example of the web service SG2 (solar geometry) is given. The website is regularly updated. Work is on-going.

2013-03-29

ACTION (M5-9-1)

Armines and Transvalor to agree on the access to the WPS SG2 to avoid bottleneck. Deadline:

2013-04-15

ACTION (M5-9-2)

Transvalor and Unige to agree on a schedule and method for having an “air temperature” WPS.

Deadline: **2013-03-30**

ACTION (M5-9-3)

Transvalor to ask to all providers these details on service. Deadline:

2013-04-15

ACTION (M5-9-4)

Transvalor to make the map. Deadline:

2013-04-15

Last words from Lucien Wald. Work is in progress. Major achievements have been made, major milestones have been met. Still, interactions with users and documenting these interactions should be closely looked at by service developers. Before adjourning the General Assembly, Lucien Wald expressed his pleasure to coordinate such a committed and efficient consortium. Thanks were expressed by beneficiaries to 3E for its very friendly hosting.